

Worldwideworker.com Recruitment Event – Terms & Conditions

General

- Applications for Recruitment Event space will only be considered for allocation if the signed contract has been received at the Worldwideworker.com BV Office
- If an Exhibitor requires specific booth dimensions, this must be indicated on the contract or mentioned in a separate letter
- Booth allocation will be final after receipt of payment of the invoice
- It is not allowed to re-allocate (part of) a booth to another exhibitor without the written permission of Worldwideworker.com BV.

Worldwideworker.com BV reserves the right to alter the layout of the Recruitment Event and consequently to revise or modify the leases of the booth spaces. The final booth layout and allocation is at the discretion of Worldwideworker.com BV.

Priority System

Space is allocated on "first come first serve" basis. The final booth layout and allocation is at the sole discretion of Worldwideworker.com BV.

Cancellation & Refund

In case of cancellation of a reservation the following penalty rule will apply:

- Cancellations received prior to 3 months ahead of the booked event: refund of 25% of the total booth rental
- Cancellations received after 3 months ahead of the booked event: no refund

Invoices & Terms of Payment

After receipt of the contract the invoice will be sent. **Only** after receiving payment of this invoice, the booking is officially accepted. In order to secure the best possible location payment must be made within 14 days upon receipt of the invoice. Payment must be made according to the instructions stated on the invoice. Outside North America invoices and payments are strictly in Euros.

VAT

Space rental is considered a Service; therefore we have to charge you VAT, even if you have an EC VAT number. This applies only for billing from our Dutch entity to another Dutch entity. In all other cases there is no VAT charge.

Insurance

The security of individual booths is at all times the responsibility of the exhibitor. Each exhibitor exhibits at his own risk. Booths should not be left unattended at any time, particularly during the vulnerable build-up and break down periods. Please do not leave your booth during break down before you have packed all small items. Exhibitors must cover the cost of all necessary insurance for damage to their own goods and for liability in respect of personal injury or damage to property of third parties.

Responsibility

The organiser accepts no responsibility for damage to or loss of exhibitor property. Worldwideworker.com BV does not accept responsibility for damage to booths or damage or loss of any property in any booth or anywhere else at the Exhibition, or in the course of its delivery there to or removal there from, from any cause whatsoever. Exhibitors are advised to insure against these risks.

Worldwideworker.com BV is not responsible for any loss sustained by Exhibitors from fire, theft, damage or any other reason, or for personal injuries or loss to or by any person employed by the Exhibitor or any third party. As a result exhibitors shall have no claim whatsoever against Worldwideworker.com BV. Worldwideworker.com BV will not be liable for any financial loss incurred by the exhibitors resulting from cancellation or curtailment of the exhibition for any reason whatsoever.

Booth Specifications

The size of a single booth is approximately 100 square feet or 9 m²
A single booth is 10 ft x 10ft or 3m x 3m.
A double booth is 10ft deep x 20ft long or 3m deep x 6m long.
A floor plan will be sent to you prior to the event together with the Recruiter Manual.

Whilst in practice every care is taken to ensure that booth spaces are of the dimensions stated on the contract at the time of accepting the exhibitors' application, the organiser shall not be liable for any variation that may occur, up to a tolerance of 5% of the allocated area. Worldwideworker.com BV reserves the right to place signs anywhere in the Recruitment Event area, with the purpose of promoting the Recruitment Event and attracting people.

Worldwideworker.com might place exhibitors who wish to use a computer network or internet connection in the same area. Exhibitors should express this requirement on their contracts.

Booth Package

The minimum our booth rental package will include:

- The booked square feet or meters
- Carpet
- An 8-ft.-high back separation and side separation mostly 3ft high
- Power connection including 1 power socket
- Normal consumption of electricity
- A fascia name board or your company logo
- A round table and 2 - 4 chairs
- Flower decoration
- Booth cleaning
- Catering: Food, drinks and snacks during show hours
- 10 job postings on Worldwideworker.com
- Your company logo visible in the Event list under the booked event on the Recruitment Event page of Worldwideworker.com, until the end of the show
- A mail blast to our database announcing your participation in the Recruitment event 1 - 2 weeks before the show
- When booking a double booth (10ft x 20ft or 3m x 6m), we will place a flat screen and DVD player in your booth for your promotional videos.

Extra Service

Worldwideworker.com BV offers their Recruitment Event exhibitors numerous extra services, which vary per show (e.g. WIFI connection, dinner invitation, extra furniture, advertising options etc.). Extra services offered are mentioned in the Recruiter Manual of the booked event. Unfortunately Worldwideworker.com BV cannot assist in consolidated shipments. Freight forwarding is the responsibility of the exhibitor.

Recruiter Manual

We strive to have the Recruiter Manual available to all participating exhibitors as from 2 months prior to the booked event. This manual gives you detailed information on all matters concerning the event, e.g. time schedule (build up, break down, show hours), your exhibitor badges, your catalogue listing, freight forwarding, extra services etc.

Exhibitors' Registration

All exhibitors **MUST** register. With a Worldwideworker.com Recruitment Event booth booked and paid for, you'll receive 2-5 free registrations for access to the **exhibition only** (booth personnel, number varies per show). Complimentary guest passes can be arranged for certain shows (number varies per show). Information on how to register your booth personnel can be found in the Recruiter Manual.